

**Description:**

Auburn Gresham's SSA #32 is seeking proposals for a private security service to operate on 79<sup>th</sup> St. between Lafayette & Marshfield. Successful bids will provide staffing and schedule recommendations based on the total budget amount of \$70,000. Please provide scenarios for private security service (armed /unarmed) five days a week and seven days a week, including hours recommended for each scenario.

**Scope of Work:**

- Period of Service: December 1, 2023 – November 30, 20224
- Boundaries of Service: The service area demonstrated in the attached map below (Appendix 1) on 79th Street.

Budget: \$70,000

**Qualifications:**

- Compliance with all federal, state, and city ordinances that apply in performing services,
- Certified by the State of Illinois,
- Follow the Security Firm Insurance Provisions included in the attached document of Exhibit 4 Insurance for Security Firm (Appendix 3),
- Demonstrate a high level of ethics and professionalism,
- Preferred previous experience in sensitivity training and de-escalation techniques.

**Services Requested:**

- Recommend a weekly schedule of service,
- Provide uniformed security services per agreed schedule,
- Provide both unarmed guards and armed guards/off-duty police officers as well as vehicles for use by the officers to patrol the service area
- Attend any commission meeting and court-related activities if required,
- Have radio communication among officers as well as their office base,
- Provide weekly updates (via email) to the commission regarding patrol and any suspicious activities occurring around the service area,
- Establish regular contact with all business owners in the service area,
- Establish regular contact with the district's police department,
- Facilitate pedestrian traffic and address public nuisances.

**Application Requirements:**

- Action plan detailing recommended service schedule for five days a week and seven days a week. Include all equipment and vehicles to be used.
- Proof of Certification and additional training.
- Proof of Insurance.
- Cost proposal for required services:
  - Breakdown of the costs per type of service/ officers provided
  - Cost of additional hours of service outside the agreement
  - Proposed payment schedule
- Three References.
- One-Year Renewal Price Option.

**Application Deadline:** November 1, 2023, at 5pm

**Application Submission via email to:**

Cheryl Johnson, C Johnson & Associates

Email: [Cheryl@cjohnsonandassociates.com](mailto:Cheryl@cjohnsonandassociates.com)

O: 773.723.3557

C: 312.213.2676

Khayeem Anderson

SSA Program Manager

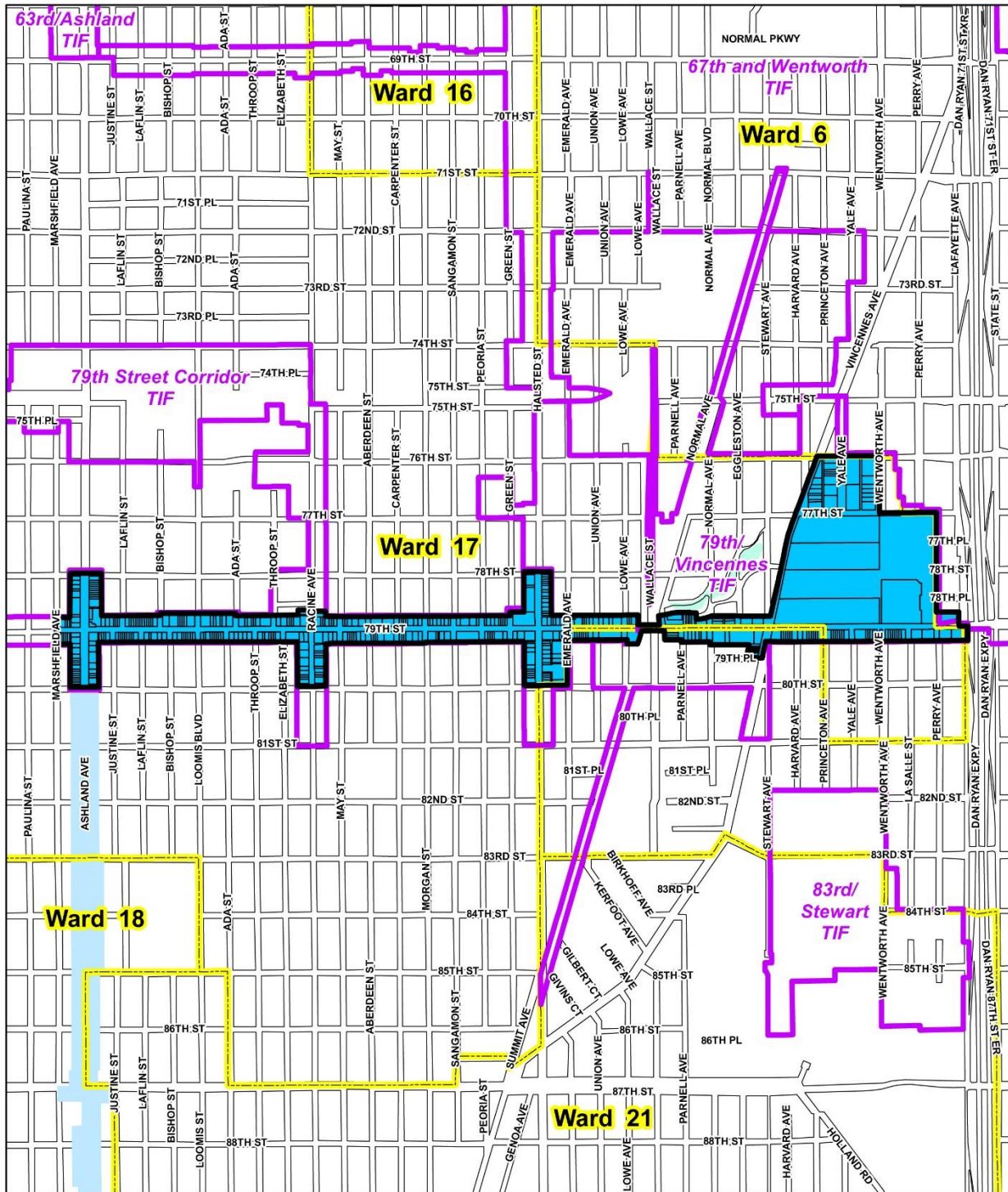
O: 773. 723.3557

C:773. 630.0092

SSA #32 Auburn Gresham / 79<sup>th</sup> Street  
Request for Proposal - Security Services



Appendix 1: Map of SSA#32 service area boundary



- Legend**
- Auburn Gresham / 79th St
  - Other SSA
  - TIF
  - Wards (2023)

**Auburn Gresham / 79th St  
SSA #32**

